



Frederick Douglass High School



COURSE SYLLABUS- JROTC – Leadership Education Training (LET)

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COURSE DESCRIPTION:

Welcome to the Frederick Douglass High School Junior Reserve Officers' Training Corps (JROTC) program! The FDHS JROTC Department is positioned to support your child's desire to participate in this multi-dimensional program during the 2019-2020 academic school year. This course is designed to teach high school students the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. We anticipate a challenging and satisfying year for all of our cadets and welcome your family to the Astro Cadet Battalion.

Enrollment in this high school's Army JROTC Program is a beneficial step towards your child's future. Our mission statement reflects the overall meaning and purpose of JROTC, which is "*To Motivate Young People to be Better Citizens*" by preparing high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. Your child will embark on one of the most interesting and complimentary educational experiences of his a/o her young developmental years. JROTC Cadets will have ample opportunity to embrace – and enhance - learning / citizenship attributes that will support lifetime endeavors.

LEARNING OUTCOMES:

Cadets will learn to:

- Appreciate the ethical values that support good citizenship.
- Develop leadership potential and learn to live and work cooperatively with others.
- Think logically and communicate effectively – speaking and writing.
- Appreciate physical fitness and personal health maintenance.
- Recognize and resist negative peer pressure while supporting other cadets/students.
- Develop emotional management abilities.
- Become familiar with military history as it relates to America's culture.
- Learn about college, technical trade, and other productive opportunities while developing required team building/membership skills.

INSTRUCTIONAL RESOURCES:

United States Army Junior Reserve Officer Training Corps Curriculum Manager



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COURSE PREREQUISITES:

- LET I - completion of the 8th grade
- LET III/IV – completion of the LET II class
- LET V-VI – completion of the LET I-II and LET III-IV class
- LET VI-VIII – completion of ALL prior LET levels

DEVELOP CORE CABILITIES:

The JROTC Core Abilities describe the broad, life-long skills that every cadets needs for success in future life and career endeavors. The core abilities are a result of the goals and values that drives JROTC program and are built upon over the program’s four years through integrating various lesson competencies and skills throughout the JROTC curriculum. The JROTC Core Abilities are:

- Build your capacity for life-long learning
- Communicate using verbal, non-verbal, visual, and written techniques
- Take responsibility for your actions and choices
- Do your share as a good citizen in your school, community, country, and the world
- Treat self and other with respect
- Apply critical thinking techniques

CLASSROOM EXPECTATIONS, POLICIES, & PROCEDURES:

Every student will adhere to the “Astro” Five policies and procedures:

Classroom Expectations
<p>BE PUNCTUAL: <i>I am on time to class.</i></p> <p>BE PREPARED: <i>I bring all materials required for every day!</i></p> <p>BE PROFESSIONAL: <i>I am cognizant of my environment, and I am respectful of myself and others.</i></p> <p>BE POSITIVE: <i>I use positive, appropriate language with my classmates, teachers, and staff.</i></p> <p>BE PERSISTENT: <i>I am determined to succeed in my class.</i></p>

Astro Battalion Cadets will also set the example of citizenship for all other high school and middle school students on a daily basis. In addition, cadets will strictly follow school dress code and personal conduct policies set forth in the current Douglass Student Handbook while on campus at all times. Please review and sign each enclosed document requiring your signature **NLT 48 hours** of receiving these documents; failure to do so may result in removal of your child from our dynamic program.



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GRADING POLICY:

The school-wide assignment tasks and assigned weights include the following:

	Percentage	Minimum number of Semester assignments
Classwork & Participation	30%	18
Leadership Labs	25%	18
Assessments (Performance-based & written including mid-semester and final exam)	10%	10
Uniform Wear & Appearance	30%	18
Homework	5%	2

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Grading Scale:

- 90-100.....A
- 80-89.....B
- 70-79C
- Below 70.....F
- NE.....Not Evaluated

COURSE TOPICS:

The JROTC curriculum, which fully or partially addresses a number of national academic standards - to include Common Core State Standards (CCSS) - includes course work on **leadership, civics, geography and global awareness, health, and wellness, language arts, life skills, and U.S. history**. The curriculum is based on the principles of performance-based, learner-centered education and promotes development of core abilities: capacity for life-long learning, communication, responsibility for actions and choices, good citizenship, respectful treatment of others, and critical thinking techniques. These topics will be taught throughout the entire academic year based on the student’s Leadership Education Training (LET) level.

CLASS POLICIES & PROCEDURES:

Participation is critical to success in JROTC. Cadets must:

- **Wear the formal designated JROTC Class A or B uniform every designated uniform day – all day - in accordance with JROTC uniform policy, including regulation haircut.** Of note, your child will wear the JROTC Class A or B uniform once a week - **Wednesday or Thursday – each week.**



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- If for any reason the student is not in school on the scheduled uniform day (with a valid written excuse signed by your parent or guardian) he/she is required to wear the uniform the next school day (this does not exempt you from participating in the activities on the following day). **If you do not wear the uniform on the scheduled uniform day you will receive a letter of an M (missing) which counts as a zero.**
- **After the third offense**, the student may be removed from the program.
- **Students and parents/guardians** will accept responsibility for the uniform clothing items issued by signing the military clothing form. Both student and parents/guardian agree to reimburse the U.S. Government for the value of any clothing items, which may be dirty, lost, or mutilated through misconduct or carelessness. These clothing items are the property of the U.S. Government and they are to be returned to the JROTC department in a “cleaned and serviceable” condition. Students who fail to turn in the uniform when directed, will incur an “***academic hold***” on his/her records from the Registrar’s Office. This hold will remain on the students’ personal records until the uniform is turned in which may ultimately affect his/her ability to graduate on time.
- **Wear an appropriate personal physical training (PT) clothing** – within established student handbook guidelines – to PT during the designated Friday PT Day based off of the published class schedule. Furthermore, cadets will participate in all manner of PT – conditioning drills, running, and other physical activities as required.
- **Arrive to class on time** in a mature manner with a pen/pencil and spiral notebook of paper to write on. Check classroom message boards daily and with the **REMIND** app.
- **Turn off smart phones** during the duration of formal JROTC instructional time unless otherwise approved by the instructor. There will be some instruction that requires the use of student personal smartphones.
- **No food, gum, candy, etc will be consumed during class!** Bottles of water are acceptable.

LATE WORK:

Students must learn to adhere to due dates and deadlines for class assignments, whether they are published in the syllabus, or as otherwise assigned by the instructor. If a student misses a published due date as a result of an unexcused absence, his or her grade for that assignment can be reduced at the teacher’s discretion. A student who misses a due date that was previously assigned because of an approved excused absence must submit the assignment the next time he or she reports to class.

DAILY ASSIGNMENTS & MAKE-UP WORK:

Students who fail to turn in daily assignments due to unexcused absences are not entitled to make up the work for credit; this includes “skipping or cutting class. Students who miss daily assignments due to excused absences are allowed to make up the work **within three class**



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periods upon his or her return to school. Arrangements for making up tests, class work, and other assignments after absences are the responsibility of the student.

ACADEMIC HONESTY:

Students are expected to adhere to the highest standards of academic honesty. Plagiarism occurs when a student uses or purchases ghost-written papers or products. It also occurs when a student utilizes ideas or information obtained from another person without giving credit to that person. If plagiarism or another act of academic dishonesty occurs, it will be dealt with in accordance with the academic misconduct policy as stated in the **Atlanta Public Schools Handbook and the Frederick Douglass High School Student Handbook.**

CADET TUTORIAL: JROTC tutorial will be held on Wednesdays (as required) **after school from 1545 – 1645 (345pm – 445pm)** for any cadet needing assistance with academic work.

PARENT-TEACHER CONFERENCES:

Parents-Teachers conferences are held **monthly on 4th Tuesday from 3:45 p.m. until 4:45 p.m. (location TBD).** Parents and guardians do not need to make an appointment to attend. The purposes of a parent-teacher conference are:

1. To give parents and teachers a better understanding of the child's performance,
2. To promote close cooperation between the home and school in fostering the growth of the whole child,
3. To give a more accurate picture of the child's school growth as shown by achievement, and
4. To promote a better understanding of the objectives of the school

INFINITE CAMPUS ACCESS:

Parents can access their student's grades, schedule, and attendance online via Infinite Campus Parent Portal <https://ic.apsk12.org/campus/portal/atlanta.jsp> To activate your account, visit the school registrar, parent liaison or school counselor to receive your login (activation key).

CADET COMMUNICATION POLICY:

APS policy dictates that no teacher/employee has direct contact with students. As the JROTC program is very fluid consisting of many outside events and other mandated activities, this is a difficult policy to sustain. Therefore, we will implement the use of the "REMIND" application for routine communications with your student. The **REMIND** application is APS-approved communication platform. It will ensure that students involved with the JROTC Color Guard, Drill Team, Rifle Team, and other special activities receive a group text message with pertinent information. We will encourage each cadet this school year to download the application accordingly.



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CADET TRANSPORTATION POLICY:

As previously discussed, the JROTC program offers your student a wide variety of learning opportunities. These learning opportunities include participating in various community service related activities such as Special Olympics, the Empty Stocking Fund, and the Relay For Life Campaign. Transportation for all cadets will be coordinated through the APS Transportation Department by one of our cadre members. We have also identified several potential field trips for our cadets this school year. Most events will begin and conclude during the normal school day but there are exceptions. We ask that parents be available to pick up his/her child on time when an event ends after school hours.

Per Army Cadet Command policy, **instructors have again been instructed not to provide transportation for cadets in their personal vehicles for liability purposes.** Therefore we urge you to pick up your child (or coordinate transportation) as scheduled if an event ends after normal school hours. If your student does not know how to use the MARTA system, we highly encourage you to help them understand how to get home on MARTA (or Uber/Lyft) if there is no other transportation available. We understand that everyone does not have a car, but we must adhere to the policies regarding transporting students in personal vehicles.

PROGRESS REPORTS AND DEFICIENCY NOTICES:

In an effort to keep parents abreast of their student's academic standing, progress will be issued the **fourth Tuesday of every month** during parent conferences and deficiency notices will be issued in accordance with published Atlanta Public Schools dates.

JROTC ACTIVITY FEES:

If your child participates in the annual Atlanta Public Schools' Consolidated JROTC Formal Ball, Dinner and Dance or JROTC Cadet Leadership Challenge (JCLC) at Fort Benning, Georgia in June 2020, there will be a **\$25.00 fee** required to each event.

Frederick Douglass High School JROTC Cadre will strive to maintain communication standards consistent with yours needs throughout the school year. Providing us with your email address will ensure you have up-to-date information about predetermined Douglass High School JROTC program activities and associated notices. Please ensure you provide that email contact information below your signature on this document.

Respectfully,

Eric Robinson

**Eric Robinson
Colonel, U.S. Army (Retired)
Senior Army Instructor JROTC – Leadership Education Training**



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Woodrow Jacobs

Woodrow Jacobs
1st Sergeant, U.S. Army (Retired)
Assistant Instructor JROTC – Leadership Education Training

Willie Cross

Willie Cross
Sergeant First Class, U.S. Army (Retired)
Assistant Instructor JROTC – Leadership Education Training

Parent Signature Sheet

Room:

Email:

Parents/Students: Please read all information on the syllabus and sign and return this sheet by insert date.

I have received a copy of the course syllabus for course name and have read the contents. I will try and do my best to fulfil the requirements as outlined in the syllabus and be successful in this course.

Student Signature

Student Name (Printed)

Parent Signature

Parent Name (Printed)

Home Number

Parent/Guardian Work Number/Cell Number

Student e-mail address (Printed)

Parent/Guardian e-mail address (Printed)

Additional Information: I want to make every effort to learn more about your son/daughter in hopes of making his/her experience in course name and high school meaningful. Please take a moment and share your thoughts. Your insight is priceless and deeply appreciated. Thank you.(optional)